

CITY OF AUSTIN
LIQUOR CATERING EVENT NOTIFICATION

Liquor catering is incidental to food catering. Applicant must serve food in addition to the liquor catering event. Licensees must hold a valid retail on-sale liquor license at a restaurant.

Liquor caterers need to submit a Catering Event Notification at least five days in advance to the City Clerk to receive approval of each catering event. Email the completed form to: licensing@ci.austin.mn.us.

CATERER INFORMATION

Catering License Holder Name: _____

Address: _____

Catering Manager: _____ Phone: _____

E-mail address: _____

EVENT INFORMATION

Event Name: _____ Date of Event: _____

Location: _____ Phone: _____

Hours of Event: _____ Estimated Guests: _____

Type of Alcohol Served: Liquor 3.2 Beer Wine

If event will be held outdoors, attach drawing showing how area will be enclosed.

Type of food to be served: _____

Additional event information: _____

Signature: _____ Date: _____

City Use Only

Date Received: _____ Event Number: _____

City Clerk Verification: _____ Date: _____

Police Chief Approval: _____ Date: _____

Additional Comments: _____